

Light Board Operator

Pre-Technical Rehearsal Duties

- Attend Company Meeting(s.) (see schedule for dates and times)
- Attend Company Rehearsals. (see schedule for dates and times)
- Attend Work-Call:
 - Normally assist in hanging, circuiting, patching, focusing, & gelling of lighting
- Familiarize yourself with equipment: (may be done during work-call/otherwise a day or more before tech begins):
 - Light Board
 - Channel level input and changing
 - Recording Cues
 - Changing Recorded Cues
 - Saving Show, Cues & Patch
 - Patch Bay

During Technical Rehearsals and Dress Rehearsals

- Attend all Technical & Dress Rehearsals at assigned call times. (see tech schedule for dates and times)
- Bring:
 - Writing material & implements
 - Small Flashlight (mini-maglight or similar)
- Wear Blacks: (see tech schedule for date usually first or second dress rehearsal) black slacks or jeans, long sleeve shirt (turtleneck, t-shirt or button down) black socks and shoes.
- Preparation of Cue Sheets and Checklists and updating the Show:
 - You may be given a preliminary Cue Sheet at start of first Tech or you may have to record all instructions given during rehearsal as they are given and create your own Cue Sheet.
 - Instructions will be provided by: Lighting Designer, Stage Manager, Technical Director, and Master Electrician.
 - Provide instruction to: Followspot Operator(s).
 - Make updates to the Show, Cues & Patch immediately prior to, during, and immediately following Tech & Dress Rehearsals.
 - Be prepared to assist Lighting Designer in changing the Show, Cues & Patch between Tech & Dress Rehearsals.
 - Update the current Cue Sheet promptly and carefully.
 - You may be given a preliminary Preshow Light Checklist at the start of Tech or you may have to create one with the help of the : Lighting Designer, Stage Manager, Technical Director, Master Electrician and/or Followspot Operator(s).

- Be prepared to provide Copies of the current Cue Sheet and Preshow Light Checklist to the Stage Manager at final dress or earlier.
- Duties will likely include:
 - Powering Up all lighting equipment.
 - Participating in Light & Equipment Check
 - Relamping, Refocusing, Regelling, Rehangng, Recircuiting Instruments
 - Running Light board.
 - Repatching Patch Bay.
 - Performing other tasks as assigned
 - Saving Show, Cues & Patch after each recording/editing session.
 - Turn on House & Work Lights from Booth after Rehearsal and Cuing is complete
 - Power down the Light Board and any necessary peripheral equipment after Rehearsal and Cuing is complete

During Productions

- Attend all Performances at assigned call times. (see tech schedule for dates and times)
- Bring:
 - Copy of all updated Cue Sheets (these should remain in booth after dress rehearsals begin)
 - Small Flashlight
- Wear Blacks
- Turn on Light Board and any necessary peripheral equipment.
- Take control of House Lights from Booth.
- Run or participate in Light & Equipment Check
- Report completing of Light & Equipment Check to & provide Stage Manager with the Light Check Report immediately following completion.
- Perform all duties as assigned and as recorded
- Take Cues from the Stage Manager during run of show
- Turn on House & Work Lights from Booth once the audience has left the Auditorium
- Power down the Light Board and any necessary peripheral equipment once the audience has left the Auditorium

Strike

- Attend Strike (see tech schedule for dates and times)
- Normally assist in striking lighting equipment