

Light Crew

Pre-Technical Rehearsal Duties

- Attend Company Meeting(s.) (see schedule for dates and times)
- Attend Company Rehearsals. (see schedule for dates and times)
- Attend Work-Call:
- Normally assist in hanging, circuiting, patching, focusing, & gelling of lighting
- Familiarize yourself with equipment: (may be done during work-call/otherwise a day or more before tech begins)
 - Patch Bay
 - Dimmers
 - Control Board

During Technical Rehearsals and Dress Rehearsals

- Attend all Technical & Dress Rehearsals at assigned call times. (see tech schedule for dates and times)
- Bring:
 - Writing material & implements
 - Small Flashlight (mini-maglight or similar)
- Wear Blacks: (see tech schedule for date usually first or second dress rehearsal) black slacks or jeans, long sleeve shirt (turtleneck, t-shirt or button down) black socks and shoes.
- Preparation of Cue Sheets and Checklists:
 - You may be given a preliminary Cue Sheet at start of first Tech or you may have to record all instructions given during rehearsal as they are given and create your own Cue Sheet.
 - Instructions will be provided by: Lighting Designer, Stage Manager, Technical Director, Master Electrician and/or Light Board Operator.
 - Update the current Cue Sheet promptly and carefully.
 - You may be given a preliminary Preshow Light Checklist at the start of Tech or you may have to create one with the help of the : Lighting Designer, Stage Manager, Technical Director, Master Electrician and/or Light Board Operator.
 - Be prepared to provide Copies of the current Cue Sheet and Preshow Light Checklist to the Stage Manager at final dress or earlier.
- Duties will likely include
 - Participating in Light & Equipment Check
 - Relamping, Refocusing, Regelling, Rehanging, Recircuiting Instruments
 - Running Followspots
 - Repatching Patch Bay
 - Performing other tasks as assigned

During Productions

- Attend all Performances at assigned call times. (see tech schedule for dates and times)
- Bring:
 - Copy of all updated Cue Sheets (these should remain in booth after dress rehearsals begin)
 - Small Flashlight
 - Wear Blacks
- Perform all duties as assigned and as recorded
- Take Cues from the Stage Manager
- Duties will likely include:
 - Powering Up all lighting equipment.
 - Conduct Light & Equipment Check
 - Report completing of Light & Equipment Check to & provide Stage Manager with the Light Check Report immediately following completion.
 - Relamping, Refocusing, Regelling, Rehanging, Recircuiting Instruments
 - Assist with Running Light board.
 - Repatching Patch Bay.
 - Performing other tasks as assigned
 - Saving Show, Cues & Patch after each recording/editing session.
 - Make sure that House & Work Lights are turned on from the Booth after Rehearsal and Cuing is complete
 - Make sure that Light Board and any necessary peripheral equipment is Powered Down after Rehearsal and Cuing is complete

Strike

- Attend Strike (see tech schedule for dates and times)
- Normally assist in striking lighting equipment